

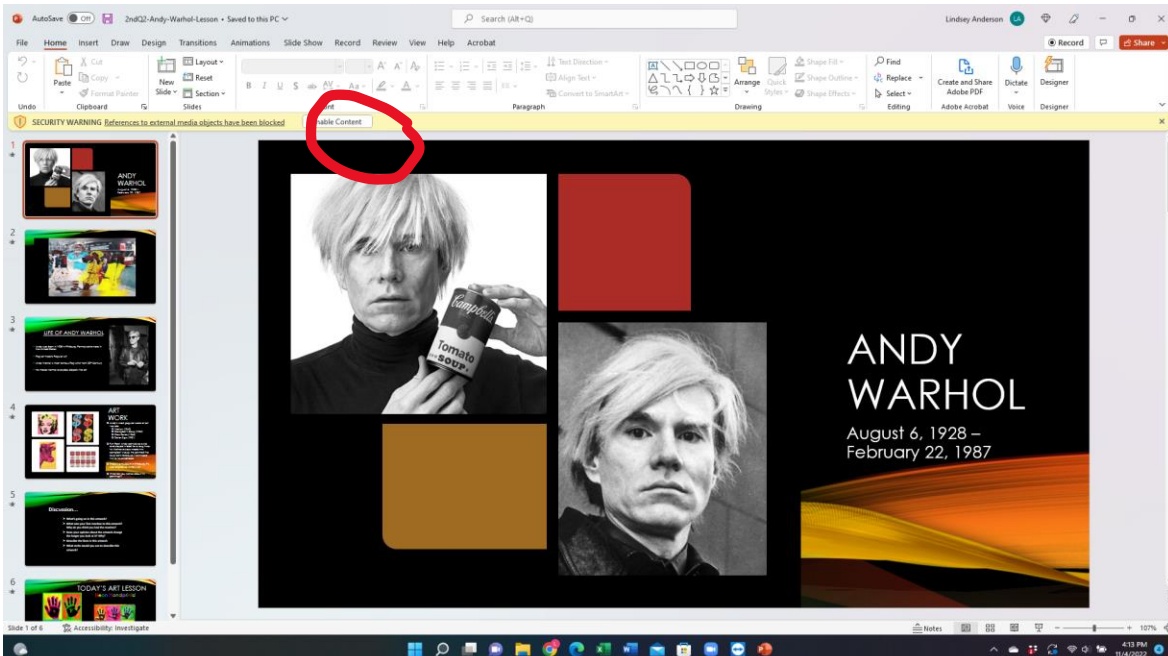
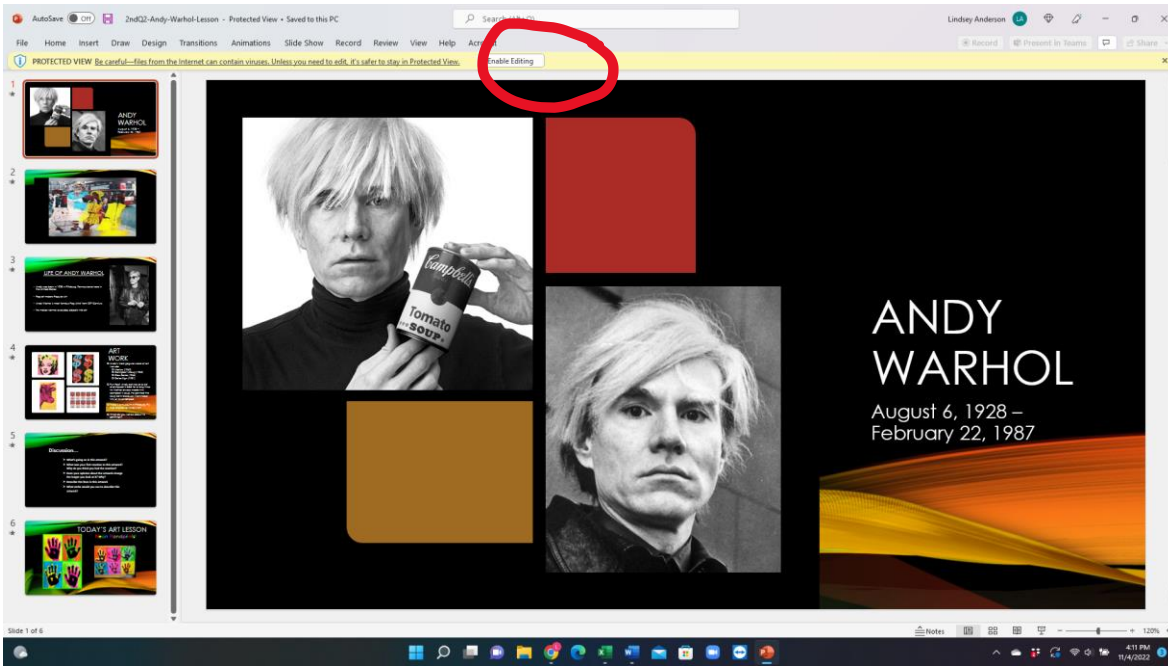
# Tips for opening & playing the lessons...

**\*\*You can find the lessons & notes in the email that will be sent at the beginning of the Quarter you are signed up for OR you can find the lessons on the PTO website: [dme-pto.com/art-masterpiece/](http://dme-pto.com/art-masterpiece/)**

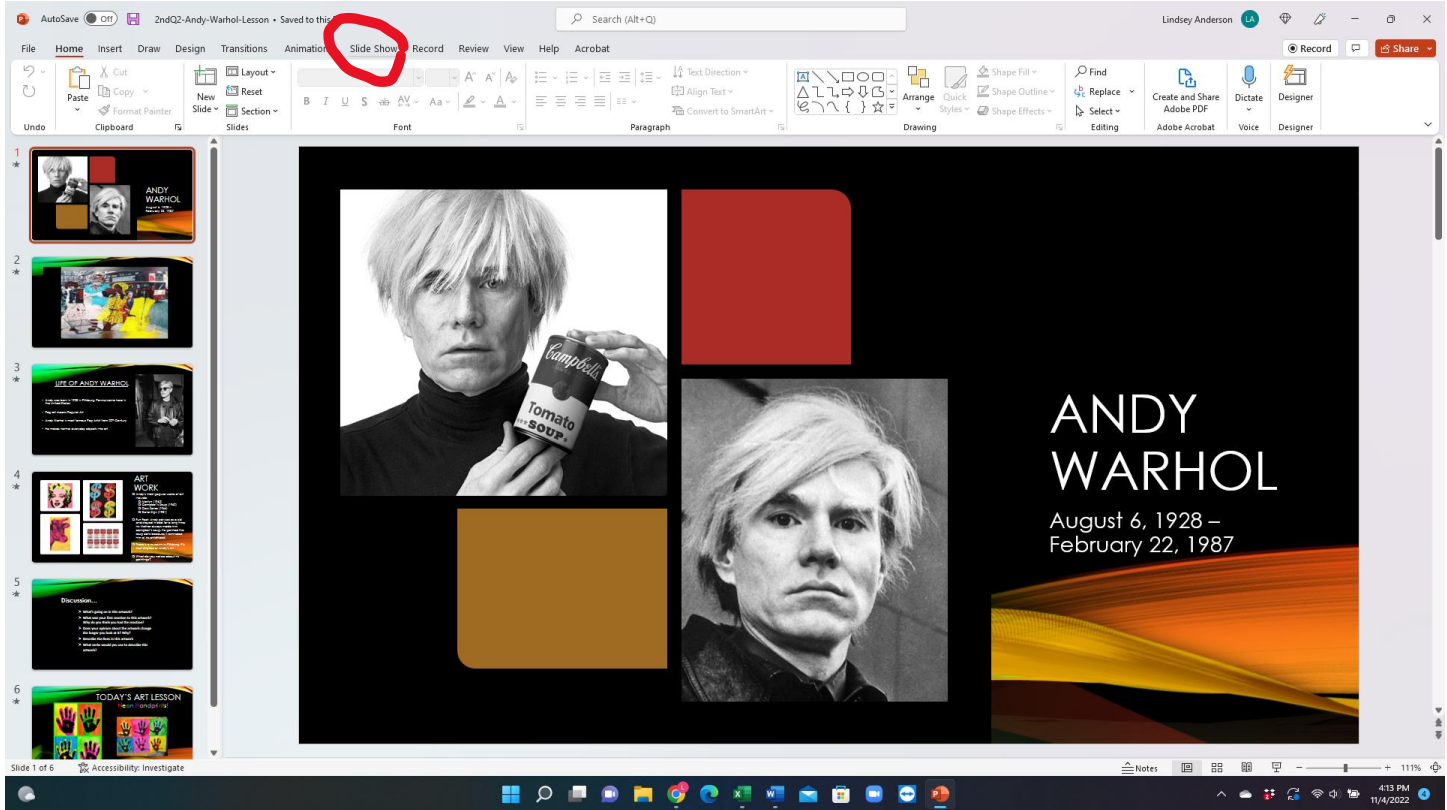
**1. Open the slideshow lesson in PowerPoint (using google docs or PDF viewer will not allow the video within the lesson to play)**

❖ *To open the document from the website you must right click and select “open on PDF viewer” – it will then open the document in the correct program*

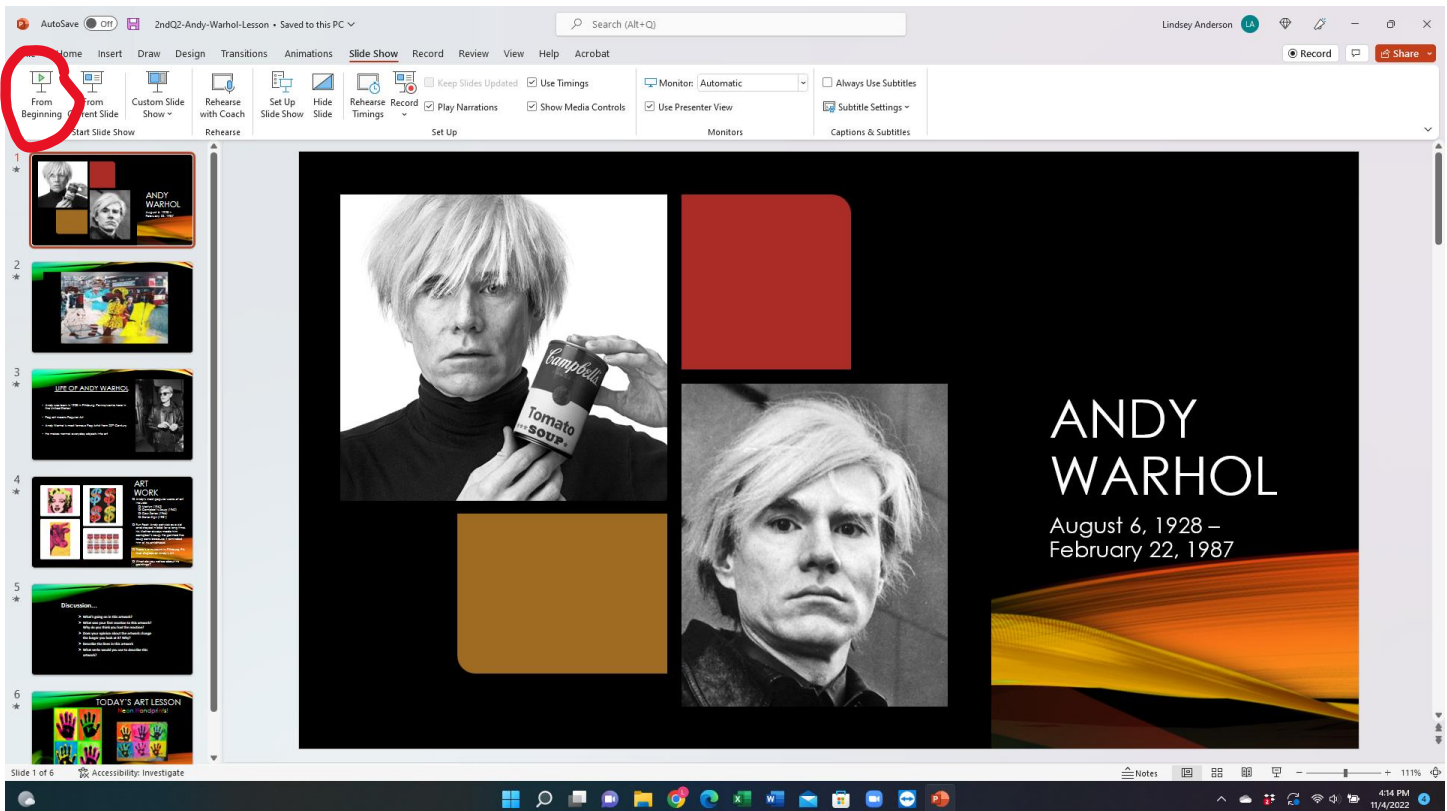
**2. Once opened you need to select “enable editing” AND “enable content”**



### 3. At the top menu bar select “slide show”



### 4. Next select “play from beginning”



- 5. The slideshow will now take up the whole screen**
- 6. To advance to the next slide use any button on the keyboard or the mouse**
- 7. The video within the slideshow is set to play automatically and will also end at a designated stopping point**
- 8. To exit the PowerPoint press “esc”**